Off-Campus Request and Permission Form

Permission must be arranged prior to the program through the Badger Precollege office. You can call the office at 608-890-3260 or email at info@precollege.wisc.edu. Students who will be taken off-campus must be picked up from the residence hall. The individual picking-up and dropping-off the student must check-in with the Program Coordinator or other program staff member at both pick up and drop off. To aid in communication between all parties, a text message, call, or email to a staff member is required if the scheduled times are off by more than 15 minutes. The contact information will be communicated through the student handbook and at opening ceremonies.

Student Name: ____________________________________
Program: ________________________________________

Student Pick-Up Information:                      Student Drop-Off Information:

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Transporting Adult Name:                                     Transporting Adult Name:
Cell Phone Number:                                           Cell Phone Number:
Relationship to Student:                                    Relationship to Student:

*Due to the staffing and schedule of our summer camps, these are the only times that are available for student pick up and drop offs. If for some reason none of these times work, please contact the Badger Precollege office and we will do our best to work with you to set up a time that works.

Please explain why your student will be off-campus during this time:

________________________________________________________________________________________

By signing below, I acknowledge that I understand and will follow the off-campus policies and give my permission for the above request.

_______________________________________ ______________________________
Parent/Guardian Signature        Date

Please Print Parent/Guardian Name
________________________________________________________________

This form is due to the Badger Precollege office no later than one month prior to your program.

_______________________________________ Time: _____________________________
Staff Member at Pick-Up: ____________________________________

_______________________________________ Time: _____________________________
Staff Member at Drop-Off: ____________________________________

Badger Precollege • 21 N. Park St., 7th Floor, Madison, WI 53715 • Tel: 608.890.3260 • www.precollege.wisc.edu • info@precollege.wisc.edu